DVC
Application Process
for
High School Students

Start the application process

Go to
www.dvc.edu
and click
"Apply Now"

Select how you would like to enroll

Enroll as a high school student

Steps to Enroll

Welcome to Diablo Valley College! We are excited to start you on your path to academic and life success.

Already a DVC student?

Once you've found the classes you want to take, you can go directly to InSite to register.

New student

You have never taken a college class before, and you are not currently in high school.

Enroll as a new student

Returning student

You were previously enrolled at DVC, LMC, or CCC but have not taken a class for one year or more.

Enroll as a returning student

High school student

You will be enrolled in high school and DVC at the same time.

Enroll as a high school student

Transferring from another college

You have never attended DVC, LMC, or CCC, but have completed classes at another college or university.

Enroll as a transfer student

Lifelong learner

You are taking classes for skill or personal improvement and are not planning to complete degree or transfer requirements.

Enroll as a lifelong learner

International student

You are planning to get or have an F-1 visa to attend DVC.

Enroll as an F-1 student

Military and veteran student

You are currently or have previously been active in the armed forces, or are a dependent, and would like to receive VA education benefits.

Enroll as a military student

Community education

You are interested in our Emeritus, College for Kids or College Prep Academy programs.

More on community education

Steps to Enroll for High School Students

Start with Step One

Steps to Enroll for High School Students

Follow these steps if you will be enrolled in high school and DVC at the same time.

| Step one: apply | + |
| Step two: submit a special admission recommendation form | + |

FERPA-Family Educational Rights and Privacy Act

FERPA mandates that while minor high school students attend college, they are considered regular college students, and the privacy of their educational records is protected. Only the student has a right to their academic record. We will not release student information to parents without the prior written consent of the student.

Helpful information by grade

Graduating seniors

In order to receive priority registration, graduating seniors should follow the new student steps for enrollment.

Juniors and seniors

If you are entering the 11th or 12th grade, you may register for classes prior to the first class session. Please see the calendar in back of the schedule of classes for registration dates. Bring the completed special admissions recommendation form to the Admissions and Records office to register in person. You must show a photo ID.

You are limited to 11.9 units per semester.

Complete online by clicking CCCApply

Steps to Enroll for High School Students

Follow these steps if you will be enrolled in high school and DVC at the same time.

| Step one: apply | − |

Complete an online application at CCCApply.

Within 24 business hours, you will be emailed your new DVC student ID number, registration date, important student account information, and a link to the online orientation.

This information will be sent to the email address you provided on your application.

| Step two: submit a special admission recommendation form | + |

Create an OpenCCC account
▶ Select "Create an Account"

Application to College

Before applying to college you must first have an OpenCCC account.

The OpenCCC single sign-in account allows you to access the online services of the California Community Colleges.

OpenCCC is a service of the California Community Colleges Chancellors Office. The information in your account is kept private and secure.

Create an Account or [Sign In]

Note: OpenCCC is a new systemwide account.
Accounts from our previous application system are not available.
Please create an account if you have not already done so.

Begin Creating Your Account

Start filling out Personal Information

➤ Note: Social Security Number is optional but encouraged

➤ When page 1 is complete click "Continue"

Fill out Contact Information then click "Continue"

Create Account

Contact Information - Page 2 of 3

Cambiar a español

Email

An email address is required for important messages, including information about college admission and registration. Please enter an email address that you check regularly.

Email Address

Repeat Email Address

Use Personal email account not High school email

Telephone

Text messaging may be used by OpenCCC and individual colleges in situations such as account recovery, class cancelations, and emergency notifications. If you would like to receive text messages on your phone(s), please check the appropriate box(es).

Main Telephone Number

Extension

up to four digits

☑ I authorize text messages to the telephone number above, and accept responsibility for any charges that result.

Second Telephone Number

Extension

up to four digits

☑ I authorize text messages to the telephone number above, and accept responsibility for any charges that result.

Permanent Address

☐ My permanent address is outside the United States.

☐ I have no permanent address because I am currently homeless.

International, F1, M1, or J1 visa students MUST provide a permanent address.

Street Address

Include apartment number or suite

City

State

- Select State -

ZIP Code

Continue   or Cancel
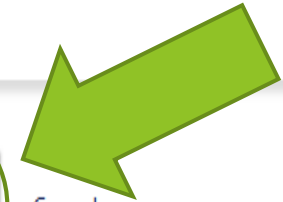
Create Username, Password and Security Questions
When finished click "Create My Account"

Create Account

Security and Credentials - Page 3 of 3

Username and Password

To enable you to sign in later, you must choose a unique username for your account.

Username

Minimum 6 characters (letters, numbers, special characters)

Password

7 to 20 characters (letters and at least one number)

Repeat Password

- Be sure to record your username and password for later use.
- Please do not share your account with others, even family members.

Security PIN

For additional security, please create a 4-digit Personal Identification Number (PIN) for your account. Enter your PIN twice to make sure you type it correctly.

PIN

Repeat PIN

Security Questions

If you forget your username or password, or if you want to change your password or PIN, you will be asked one or more of your personal security question. Please select three security questions you would like to be asked, and enter your answers to those questions.

First Security Question

-- Please Choose a Question --

Answer to the First Security Question

Second Security Question

-- Please Choose a Question --

Answer to the Second Security Question

Third Security Question

-- Please Choose a Question --

Answer to the Third Security Question

☐ I'm not a robot

Create My Account or Cancel

Account Created
Now you have your CCCID#
Need to Click "Continue" to Register and get DVC ID#

Start DVC Application

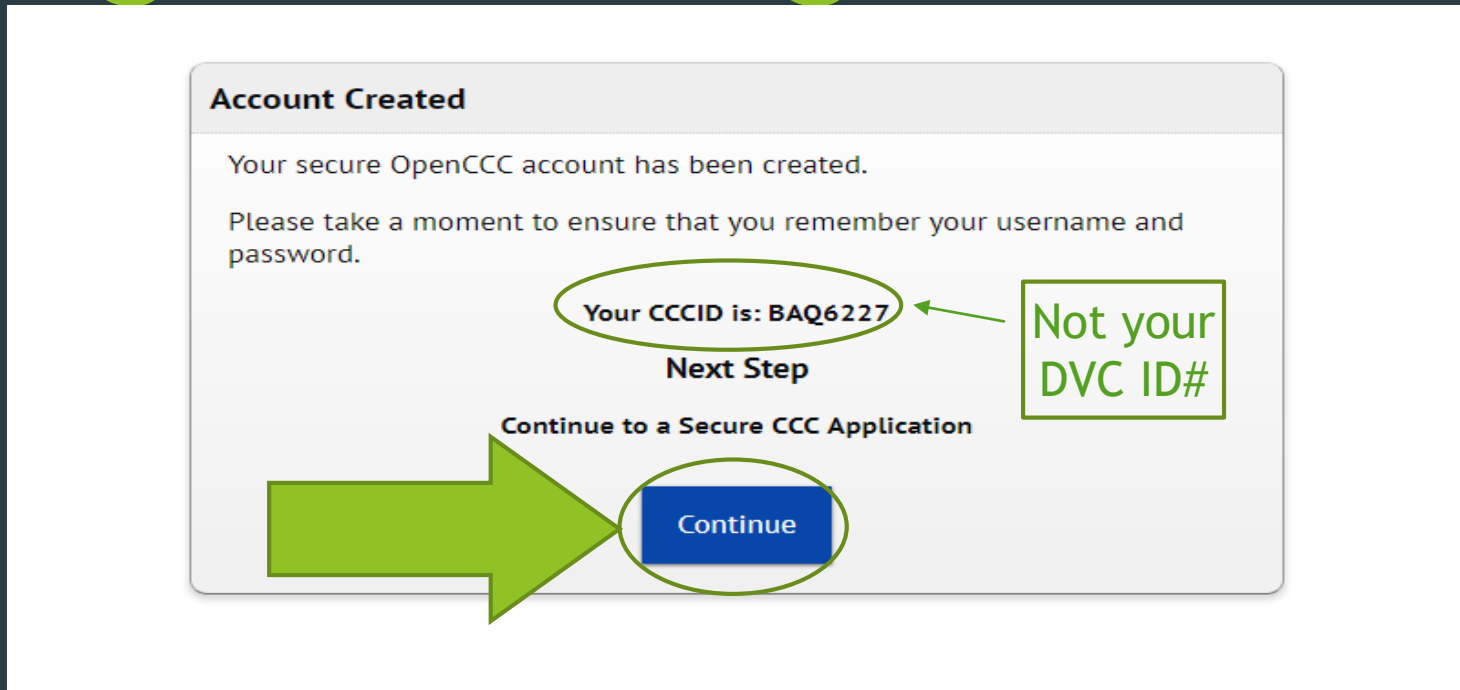# Account Information

Note: You do not have to provide Social Security Number but is recommended

Account Information

Review OpenCCC Account Information

The following account information will be submitted with your application to college. Please carefully review this information and change any o

Current Full Name

Permanent Address

Previous or Alternate Name

Preferred Name

Main Phone

Second Phone

Email

Social Security Number
⚠ SSN Not Provided
It is important to provide your Social Security Number. Please edit your account.

Date of Birth

Enrollment Information ✔
Account Information ❯
Education
Citizenship/Military
Residency
Needs & Interests
Demographic Information
Submission

Parent/Guardian Information

By California law, qualification for resident tuition is based on the residency of your parent(s) or guardian(s) until you are 19 years of age, except in certain special circumstances. The following questions will be used to determine whether or not you need to provide parent or guardian information for the purposes of determining residency. Your response will not affect your admission to college.

Select the statement that applies to you:

○ At least one of the following statements is true about me.

- I am or have been married.
- I am legally emancipated.
- I do not have a living parent or guardian.
- As of 01/27/2019, I will be on active duty in the armed services.
- As of 01/27/2019, I will have been self-supporting for at least one year.

● None of the statements above is true about me.

Parent/Guardian Name & Relationship

First Name

Last Name

Relationship   -- Select Relationship -- ▼

Current Mailing Address

☐ My mailing address is the same as the Permanent Address in my OpenCCC Account above

☐ My current mailing address is **outside the United States**

Street Address

Include apartment number or suite

City

State   - Select State - ▼

ZIP Code

Click "Continue"

Save   Continue

Education Information

College Enrollment Status select: "Enrolling in high school and college at same time"

Citizenship/Military Status

Click "Continue"

Residency Information

Residency

California Residence

○ Yes ○ No   Has your parent or guardian lived in California continuously since 01/27/2017?

Special Residency Categories

○ Yes ○ No   Is your parent or guardian a full-time employee of any of the following colleges/universities?

- California Community College
- California State University or College
- University of California
- Maritime Academy

○ Yes ○ No   Are you a full-time credentialed employee of a California public school enrolling in college for purposes of fulfilling credential-related requirements?

○ Yes ○ No   Has your parent or guardian been employed as a seasonal agricultural worker for at least a total of two months of each of the past two years?

○ Yes ○ No   At any time in the last 24 months were you determined to be homeless by any of the following agencies?

- High school or school district homeless liaison
- Emergency shelter or transitional housing program
- Director of a runaway or homeless youth basic center or transitional living program

○ Yes ○ No   Have you ever been in **court-ordered foster care**?

Sidebar navigation:
- Enrollment Information ✔
- Account Information ✔
- Education ✔
- Citizenship/Military ✔
- Residency ➤
- Needs & Interests
- Demographic Information
- Submission

Out-of-State Activities

○ Yes ○ No   Since 01/27/2017, has your parent or guardian declared residency in another state for state income tax purposes?

○ Yes ○ No   Since 01/27/2017, has your parent or guardian registered to vote in another state?

○ Yes ○ No   Since 01/27/2017, has your parent or guardian declared residency at an out-of-state college or university?

○ Yes ○ No   Since 01/27/2017, has your parent or guardian petitioned for a lawsuit or a divorce as a resident in another state?

Needs & Interests

Needs & Interests

This information you provide on this page will not be used in making admission decisions and will not be used for discriminatory purposes.

Enrollment Information ✔
Account Information ✔
Education ✔
Citizenship/Military ✔
Residency ✔
Needs & Interests ❯
Demographic Information ◐
Submission

Main Language

○ Yes   ○ No   Are you comfortable reading and writing English?

Financial Assistance

○ Yes   ○ No   Are you interested in receiving information about money for college?

○ Yes   ○ No   Are you receiving TANF/CalWORKs, SSI, or General Assistance?

Athletic Interest

Are you interested in participating in a sport while attending college?

(Your response does not obligate you in any way. To be eligible to participate on an intercollegiate team, you must be enrolled in at least 12 units.)

○ Yes, I am interested in one or more sports, including the possibility of playing on an intercollegiate team.

○ Yes, I am interested in intramural or club sports, but not in playing on an intercollegiate team.

○ No, I am not interested in participating in a sport (beyond taking P.E. classes).

Programs & Services

Check the programs and services in which you are interested. (Not all college campuses offer every program and service listed.)

☐ Academic counseling/advising
☐ Basic skills (reading, writing, math)
☐ CalWorks
☐ Career planning
☐ Child care
☐ Counseling - personal
☐ DSPS - Disabled Student Programs and Services
☐ EOPS - Extended Opportunity Programs and Services
☐ ESL - English as a Second Language
☐ Health services
☐ Housing information
☐ Employment assistance
☐ Online classes
☐ Re-entry program (after 5 years out)
☐ Scholarship information
☐ Student government
☐ Testing, assessment, orientation
☐ Transfer information
☐ Tutoring services
☐ Veterans services

Demographic Information

Submission

Submission

Enrollment Information ✓
Account Information ✓
Education ✓
Citizenship/Military ✓
Residency ✓
Needs & Interests ✓
Demographic Information ✓
Submission

Review Your Responses

Save as PDF
We recommend that you review your responses to ensure you've provided complete and accurate information.

Review My Application

Request for Consent to Release Information

The community colleges you attend and the Chancellor's Office of the California Community Colleges request your help. We ask that you agree to allow us to release necessary personal information about you to various agencies and organizations so we can do research, plan programs and offer special services to you (such as transfer opportunity information or state financial aid). If you do agree to give your consent, your information will not be sold, used for commercial purposes, released to the public, or given to other government agencies for purposes of determining benefits (other than financial aid), except where specifically required by law. In addition, if you do consent to release of your information, those organizations and agencies to which your information is given are prohibited by law from using it for any unauthorized purpose or releasing it to anyone else. If you do not give your consent, personal information about you will not be shared with other organizations or agencies except where allowed by law. You should also know that answering "no" to this question will not prevent release of certain "directory information" about you. To learn more about directory information or how to block its release, see the **Privacy Policy**.

I authorize the Chancellor's Office, California Community Colleges, and the community colleges I am attending to release necessary personal information contained in my education records, including my Social Security number, for the purposes described in the **Full Statement of Consent**.

○ I consent   ○ I do not consent

Submit Your Application

You are about to submit your application to Diablo Valley College.
NO CHANGES can be made to your application once it is submitted.

California state law* allows you to submit your application and residency information online with an electronic signature verification. Your completion of this page will provide the necessary verification for electronic submission. The security and privacy of the information in your submitted application are protected as described in the CCCApply Privacy Policy.

* Section 54300 of subchapter 4.5 of chapter 5 of division 6 of title 5 of the California Code of Regulations.

☐ By Checking here, I, Noelle Palmer, declare that:

- All of the information in this application pertains to me.
- Under penalty of perjury, the statements and information submitted in this online admission application are true and correct.
- I understand that falsification, withholding pertinent data, or failure to report changes in residency may result in District action.
- I understand that all materials and information submitted by me for purposes of admission become the property of Diablo Valley College.

☐ By Checking here, I, Noelle Palmer, acknowledge understanding that:

- Federal and state financial aid programs are available and may include aid in the form of grants, work study, and/or any available student loans. I am aware that I may apply for assistance for up to the total cost of my education including enrollment fees, books & supplies, transportation, and room and board expense.
- I may apply for financial assistance if I am enrolled in an eligible program of study (certificate, associate degree, or transfer), and may receive aid if qualified, regardless of whether I am enrolled full-time or part-time.
- Financial aid program information and application assistance are available in the financial aid office at the college. The application is also available on-line.
  Note: CCCApply will provide links to financial aid information and applications after you submit this application. You can also find financial aid information at www.icanaffordcollege.com, and on most college websites.

Click "Submit"

Submit My Application

Confirmation Page for Your Records

Confirmation

Your application for admission has been submitted to Diablo Valley College. Thank you.

Name
CCCID
College Applied to
Term Applied for
Email Address
Submission Date & Time
Confirmation Number

Check your email

- Please print a copy of this page for your records.

- You may also view or print a copy of your SUBMITTED INFORMATION for your records.

- CHECK YOUR EMAIL (including your spam folder) for important information from Diablo Valley College regarding your admission and registration.

- Remember to complete any additional admission requirements as specified in the Introduction of this application. Supporting materials and/or questions should be addressed to:

> Diablo Valley College
> 321 Golf Club Rd
> Pleasant Hill, CA 94523
> Pleasant Hill, CA 94523
> In-state telephone: (925) 685-1310
> Out-of-state telephone:
> Fax:
> Website: http://www.dvc.edu

You may return to this Confirmation Page at any time via the Submitted Applications section of My Applications.

[Continue]

Final Step for Students: Registering for DVC

▸ You will have to wait until you have received all required emails.

▸ You need your **CCCID#** and **DVC ID#** to apply for the Career Academies

▸ May take up to **24 hours** to receive **DVC ID#**

▸ Check spam folders if you have not yet received the emails

Check your email for these emails!

#4	insite@insite.4cd.edu	Important Information Regarding Your Student Account - Student ID: ▮▮▮ Username: ▮▮▮ Password: Your birth date as MMDDYY (see explanation below) Registration Date (on or after the following): You have not yet be
#3	admissions@dvc.edu	Thank you for applying to Diablo Valley College - If you can't see this email, click here. Thank you for applying to Diablo Valley College. Applications are exported to DVC several times each day. Once your application has been proce
#2	DVCfinancialaid@dvc.edu	Financial Aid is available at DVC - If you can't see this email, click here. Dear ▮▮▮ Welcome to Diablo Valley College! Don't forget to apply for financial aid as an important step to enrolling at DVC. Financial aid
#1	support@openccc.net	New OpenCCC Account Creation - July 19, 2018 Dear ▮▮▮ Congratulations on successfully creating your OpenCCC Account. Your CCCID is: ▮▮▮. Your CCCID allows you to access the online services of the

First: Email from OpenCCC with Account Confirmation
Second: Financial Aid (You can disregard that one for now"
Third: Email from DVC Thanking You for Applying
Fourth: From DVC with important information regarding your Student Account – May take up to 24 hours
**This email contains your DVC ID#

OpenCCC Account Confirmation Email

New OpenCCC Account Creation Inbox x

support@openccc.net
to me ▾

July 19, 2018

Dear [REDACTED]

Congratulations on successfully creating your OpenCCC Account.

Your CCCID is: [REDACTED]

> Your CCCID allows you to access the online services of the California Community Colleges using a private, secure, single sign-on account.
>
> The CCCID is your global California Community Colleges ID and helps track your enrollment and academic records across all California Community Colleges that you may attend throughout your academic career.
>
> You may be assigned a local Student ID by the college you are attending.
>
> To confirm your college student ID, please contact your college directly.

Self-Service Account Recovery

> User self-service account recovery is available at OpenCCC.net

Need Help?

> California Community Colleges Help Desk
> Toll Free: 1-877-247-4836
> Email: support@openccc.net

> CCCHelp.info is a 24/7, on-demand, community-powered, support site that provides official FAQs and online support to students as they apply to college and navigate the California Community College system.

We hope you enjoy your California Community College experience.

Thank you!

CCC Technology Center

DVC Thank you for Applying Email

Thank you for applying to Diablo Valley College   Inbox   x

admissions@dvc.edu
to me

If you can't see this email, click here.

DVC
DIABLO VALLEY COLLEGE

Thank you for applying to Diablo Valley College. Applications are exported to DVC several times each day. Once your application has been processed, **DVC will send a welcome e-mail with login information for their online services (within one business day)** The email will also contain your registration appointment date and other important information.

NOTE: Some applications are delayed if duplicate student records are found in DVC's records system. These applications are manually processed several times throughout each weekday. Applications requiring duplicate resolution that are submitted after 5:00 PM on Friday will be processed Monday at 9:00 AM.

DVC is pleased to be able to provide e-mail accounts to all students through a partnership between the Contra Costa Community College District and Microsoft. The college-provided e-mail is called InSite Mail. All College communications will be sent to your InSite Mail address. This includes registration notices, Financial Aid information and other time sensitive messages that may be important to your studies. More information about InSite Mail, including instructions on how to access your mailbox and how you can forward it to your personal address, will be sent after your application is processed.

Please visit the college website at www.dvc.edu for information on steps you can take to prepare for course enrollment. These steps include new student orientation, assessment testing for placement into English and Math courses, and advisement in planning your major.

For technical questions about your OpenCCC user account or your application, please contact the Support Center at 877-247-4836 or support@openccc.net. For questions about your enrollment to DVC, please contact the Admissions & Records Office at (925) 685-1310 or informationcenter@dvc.edu.

Thank you.

DVC Welcome Email

Congratulations!!!!

Registration Complete